



Beaver Emergency Services Commission

REGULAR MEETING

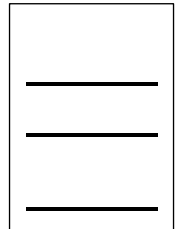
Wednesday, March 11, 2020 6:00 P.M., Holden Fire Station, Holden, Alberta

COMMISSION members PRESENT at commencement:

Chair Gene Hrabec, County Councillor Division 3
Alternate Vice Chair Larry Tiedemann, Town of Tofield
Commissioner Kevin Smook, Beaver County Division 1
Commissioner Mark Giebelhaus, Village of Holden
Commissioner Dale Pederson, Beaver County Division 5
Commissioner Cyndy Heslin, Village of Ryley
Commissioner Judy Acres, Town of Viking

ADMINISTRATION members PRESENT at commencement:

Allan Weiss, Regional Emergency Manager
Barb Lehman, Financial Assistant
Victoria Clark, Administrative Assistant



1) TOUR OF FIRE STATION

2) CALL TO ORDER:

Chair Hrabec called to order the Regular Meeting of Beaver Emergency Services Commission at 6:15 p.m. March 11, 2020 at the Holden Fire Station, Holden, Alberta.

3) ADDITIONS OR DELETIONS FROM THE AGENDA:

8.1-Covid-19
10.2-Board Packages
11.3-Security

4) ADOPTION OF AGENDA:

20-23 MOVED BY Commissioner Acres that the Beaver Emergency Services Commission adopt the Agenda with additions.

CARRIED

5) **ADOPTION OF MINUTES:**

20-24 MOVED BY *Commissioner Giebelhaus that Beaver Emergency Services Commission accept the February 13, 2020 Regular Meeting minutes as presented*

6) **DELEGATIONS:**

7) **FINANCIAL REPORTS:**

- 7.1-February Reconciliation Reports
- 7.2-2020 Financial Statements

20-25 MOVED BY *Commissioner Heslin that Beaver Emergency Services Commission accept the February 2020 reconciliation reports and the February 2020 financial Statements as presented.*

CARRIED

- 7.3- 2020 Budget Discussion and Direction

8) **RISK MANAGEMENT:**

Covid-19

9) **BUSINESS ARISING:**

10) **OLD BUSINESS:**

- 10.1-2020 Goals/objectives/direction
- 10.2-Board Packages

11) **NEW BUSINESS:**

- 11.1-Policy Review

20-26 MOVED BY *Commissioner Smook that Policy #9.2-Payment of Accounts be accepted as presented.*

CARRIED

- 11.2-Quarterly Executive meeting discussion

- 11.3- Security

20-27 MOVED BY *Commissioner Heslin that REM Weiss distribute the information on Station door locks and bring the feedback to the March Strategic Planning meeting.*

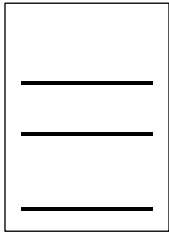
CARRIED

- 11.4- Rural Crime Watch

20-28 MOVED BY *Chair Hrabec that REM Weiss contact the Rural Crime Watch organization to get information on membership and trace pens and bring the information to the April board meeting.*

CARRIED

12) **REPORTS:**



12.1- REM Report

13) **CORRESPONDENCE:**

14) **CLOSED SESSION:**

20-29 MOVED BY *Commissioner Heslin that Beaver Emergency Services Commission meet in Closed Session at 10:01 PM*

CARRIED

20-30 MOVED BY *Commissioner Acres that Beaver Emergency Services Commission come out of Closed Session at 11:06 PM*

CARRIED

Chair Hrabec Adjourned the meeting at 11:07 PM

Next meeting to be held at BESC Office, Viking AB, April 8, 2020 at 6:00 PM

Direction to Administration from BESC Board:

- Administration to bring forward building lease to next regular BESC board meeting
- Changes to Purchasing Policy to be made and brought to the next regular BESC board meeting
- Revised Terms of Reference for Policy Committee to be brought to next regular BESC board meeting
- BESC board to be advised of dates of ESS & ECC exercises
- Administration to bring updated Action list to next regular BESC board meeting
- Finance to add date and status columns on Aged Summary Report
- Administration to forward the Late Payment policy to the BESC board for review and bring forward to next regular BESC board meeting

Chairman _____

Vice Chair _____

Regional Emergency Manager _____