



**Beaver Emergency Services Commission Special Board Meeting  
April 22, 2020 - 5:00 p.m. BESC Office Viking**

**COMMISSION members PRESENT at commencement:**

Chair Gene Hrabec, County Councilor Division 3 – Virtual Attendance  
Vice Chair Deb Dueck, Town of Tofield – Virtual Attendance  
Commissioner Kevin Smook, Beaver County Division 1– Virtual Attendance  
Commissioner Mark Giebelhaus, Village of Holden- BESC Office  
Commissioner Dale Pederson, Beaver County Division 5 – Virtual Attendance  
Commissioner Cyndy Heslin, Village of Ryley – Virtual Attendance  
Commissioner Judy Acres, Town of Viking – Virtual Attendance

**ADMINISTRATION members PRESENT at commencement:**

Allan Weiss, Regional Emergency Manager-BESC Office  
Barb Lehman, Financial Assistant – BESC Office  
Victoria Clark, Administrative Assistant – Virtual Attendance

**GUESTS PRESENT at commencement:**

Chief Terry Magnuson, Ryley Fire Station

**1 Call to order**

Chair Hrabec called the meeting to order at 5:28 pm

**2 Additions/Deletions to the Agenda**

5.1 – Web Protocol

7.1 – Fire Bans

10.2 - Front Line recognition

**Closed Session** – Personnel, communications

**3 Adoption of the Agenda**

**20-55 MOVED BY** *Vice Chair Dueck that Beaver Emergency Services Commission accept the Agenda with amendments*

**CARRIED**

**4 Adoption of April 8, 2020 Regular Meeting Minutes**

**20-56 MOVED BY** *Vice Chair Dueck that Beaver Emergency Services Commission accept the April 8, 2020 meeting minutes as presented*

**CARRIED**

**5 Delegations**

5.1- Web Protocol


**6** **Financial Reports**

**6.1** - 2020 Budget Discussion and Direction

**20-57 MOVED BY** *Commissioner Acres that Beaver Emergency Services Commission send a letter requesting the CAO's or delegates attend the May 13, 2020 BESC board meeting to discuss and resolve the 2020 requisitions*

**CARRIED**

**6.2** – KBH Chartered Accountants Amended Audit Documents

**7** **Risk Management**

**7.1**- Fire Bans

**8** **Business Arising**

**9** **Old Business**

**10** **New Business**

**10.1** – RFD Radios

**20-58 MOVED BY** *Commissioner Heslin that Beaver Emergency Services Commission approve the purchase of two radios for Ryley station from White Communications Inc. at a cost not to exceed \$7900.00 excluding tax*

**CARRIED**

**10.2** – Front Line Recognition

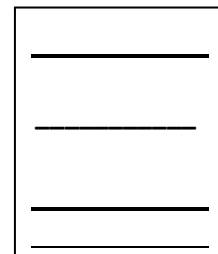
**20-59 MOVED BY** *Commissioner Heslin that Beaver Emergency Services Commission support the Front Line recognition initiative*

**CARRIED**

**11** **Reports**

**12** **Correspondence**

**Chair Hrabec called for a break at 7:45pm-back in session at 7:50pm**



**20-60 MOVED BY** *Vice Chair Dueck that Beaver Emergency Services Commission move into Closed Session at 7:58pm*

**CARRIED**

**13** **Closed Session**

**13.1**- Personnel

**13.2** - Correspondence

**20-61 MOVED BY** *Commissioner Pederson that Beaver Emergency Services Commission come out of Closed Session at 8:38pm*

**CARRIED**

**20-62 MOVED BY** *Commissioner Heslin that Beaver Emergency Services Commission thank all BESC `Volunteers and all Volunteers in the communities and communicate this to all the regional fire departments and municipal offices*

**CARRIED**

**20-63 MOVED BY** *Commissioner Smook that Beaver Emergency Services Commission change the start time of the May 13, 2020 Board meeting to 5:00pm and attendees will connect virtually*

**CARRIED**

**14**      **Next Meeting**

5:00 PM May 13, 2020- Virtual Meeting

**15**      **Adjournment**

**Chair Hrabec adjourned the meeting at 8:52pm**

**DIRECTION FROM BOARD TO ADMINISTRATION:**

- Finance to contact KBH Chartered Accountants to get explanation of recording amortization amount
- Administration to bring a list of Fire Station building repairs and purchases required to May 13, 2020 meeting for Board review
- Administration to find feedback information on the Fire By-Law
- Administration to distribute final Financial Audit document to the Board, municipalities and post on BESC website

**Chair:** \_\_\_\_\_

**Vice Chair:** \_\_\_\_\_

**REM:** \_\_\_\_\_